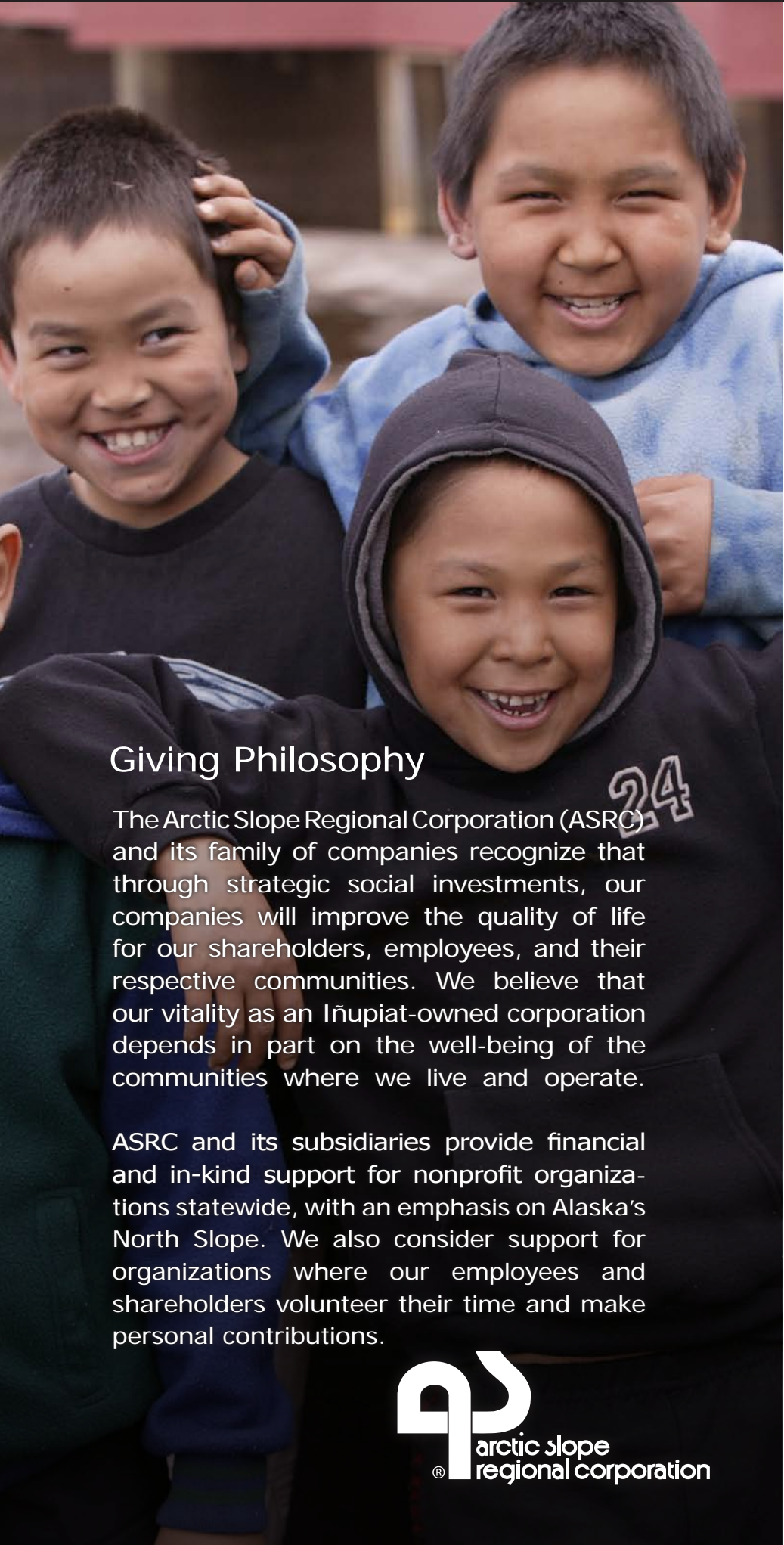


ASRC Contributions Guidelines and Procedures





Giving Philosophy

The Arctic Slope Regional Corporation (ASRC) and its family of companies recognize that through strategic social investments, our companies will improve the quality of life for our shareholders, employees, and their respective communities. We believe that our vitality as an Iñupiat-owned corporation depends in part on the well-being of the communities where we live and operate.

ASRC and its subsidiaries provide financial and in-kind support for nonprofit organizations statewide, with an emphasis on Alaska's North Slope. We also consider support for organizations where our employees and shareholders volunteer their time and make personal contributions.



Focus Areas

ASRC and its family of companies fund nonprofit and other organizations that provide programs and services in the following focus areas:

Arts, Culture and Education

Healthy Community Initiatives

Civic and Professional Groups

Sports and Recreation on the North Slope

Geographic Regions
(in order of priority)

North Slope

Communities in which we do
business

ASRC Contributions Procedures When and How to Apply

ASRC and its subsidiaries will accept requests for funding on a quarterly basis. The deadlines for submission are March 31, June 30, Sept. 30, & Dec. 15

ASRC and its subsidiaries will accept only one request per year per requesting entity. That request should include all the programs and/or events the organization would like to have considered for funding by ASRC and its subsidiaries. We reserve the right to review out of cycle requests, but funding not guaranteed.

All requests must be in writing and follow the guidelines below:

Requests to \$9,999 (limited to 2 pages)

- Name, address, phone number and email of individual submitting the request
- Organization's tax identification number
- Description and brief history of the organization
- Current Board of Directors list
- Percentage of board members that financially support the organization
- Amount or nature of the request
- What the contribution will be used for
- Organization's target audience
- Benefit to the community
- Shareholders or employees involved with the organization
- How the contribution will be recognized by the organization

Requests from \$10,000 to \$19,999 (limited to 5 pages)

- The above items and the following additional information:
- Other sources of funding for the project
- Program budget
- Outcomes or results of the program
- How the organization will communicate results back to ASRC

Requests over \$20,000

Organizations requesting over \$20,000 should send a letter of inquiry (LOI) to determine interest before submitting a proposal. The letter should include a brief description of the program or service, the amount requested, and how the request fits into the overall mission of ASRC and its family of companies. Further information may be requested after the LOI is received. ASRC may request an expanded proposal with a personal appearance by a representative of your organization.

If funding exceeds \$249, Section 170 of the IRS Code requires the non-profit to provide a written acknowledgement to ASRC.

ASRC reserves the right to modify these guidelines at any time.

What We Do Not Fund

ASRC and its subsidiaries do not typically fund the following activities:

- Operating budgets
- Operational phases of established governmental programs
- Political organizations or activities
- Financial support to individuals
- Financial support to organizations on behalf of a single individual
- Financial support for medical or funeral expenses. Individuals seeking financial assistance for medical or funeral expenses are to contact the Arctic Slope Native Association (ASNA) at (907) 852 – 2762. ASRC provides program support funding directly to ASNA to administer this program in conjunction with the North Slope Borough.

Nonprofit Board Members

Many executives/employees and shareholders of ASRC and its subsidiaries are volunteer board members for nonprofit organizations. While ASRC encourages community involvement, it cannot financially support all of the nonprofit organizations who have board members that are executives/employees or shareholders of ASRC and its subsidiaries. Therefore, ASRC and its subsidiaries do not guarantee financial support to organizations based solely on executive/employee or shareholder involvement.

Questions regarding the ASRC Contributions Guidelines and Procedures should be directed to:

ASRC Contributions OR
P.O. Box 129
Barrow, AK 99723
contributions@asrc.com

ASRC Contributions
3900 C Street
Suite 801
Anchorage, AK 99503
contributions@asrc.com